



Final Report for the Pennsylvania Department of Education Community Education Council of Elk and Cameron Counties 2019-2020

The Community Education Council of Elk and Cameron Counties has continued to expand higher education opportunities to the region for the 2019-2020 program year. Nearly 50 different credit courses and 70 different non-credit courses were offered through our facility. Nearly 100 exams were administered and proctored through partnering colleges and universities. Nearly 250 certification exams were delivered including GED®, PA Teacher certification, NREMT and Pharmacy Technician; overall, our CEC served more than 1,300 total enrollments throughout the year – an increase of 17% despite the early shut down and impacts of COVID. Almost 3,000 hours of courses and certification testing occurred in our building last year. Degree programs from Gannon University/Northern PA Regional College include Associates in Business, Liberal Studies, Early Childhood Education, and Criminal Justice. Non-credit programs range from Intro to Powder Metal, to Microsoft Office courses, CDL, Quality Audit and Supervisory Skills and GED® preparation courses. We continue to provide college and career advisement services and respond to inquiries regarding higher education in general.

In addition to facilitating credit and non-credit courses and programs, we continue to operate the region's only business and education committee – the DISCOVER Partnership. In its seventh year of operation, the program served more than 2,400 enrollments of students, educators and business representatives in Elk and Cameron Counties. This year, we continued to provide a variety of programs including several in-service events for educators, the regional Postsecondary Fair, Career and Job Fairs, and career-development/awareness activities that were integrated into the classroom and/or took place at a business or in the community. We continued to also serve students in the elementary and middle school grades. Nearly 42% of those enrollments (832) were elementary and middle-school students. This year, we continued to partner with existing summer camps to incorporate career development programming into their schedules.

We also continue to operate the region's only Leadership program; almost 200 adult professionals have graduated from this program. We continued to include high school students in the Leadership program and the results of mixing generations has been positive.

Our building improvements continued into this year with a significant upgrade to our HVAC system. All units have been replaced and are all less than 3 years old. We also installed new flooring on 3 of our 4 floors. We secured a private foundation grant for 50% of the flooring costs.

We closed our doors on March 17th due to COVID and did not resume operations until July 6. We used that time to purchase personal protective gear and supplies; we also reorganized some procedures related to classroom set-ups and test registration protocols, etc. Despite this unexpected shut-down, we still served more credit, noncredit, and certification testers this year than last year. The NPRC Credit enrollments increased by 120%; our noncredit enrollments increased by 12%; and our certification tests were up by 16%.

In accordance with the PDE program objectives identified for the community education councils, the PDE funding covers a majority of our operational costs related to facilities, utilities, and operational staffing costs. We matched this by approximately 45% with grants from various private foundations as well as professional services contracts, fees for service, and additional public sector grants.

Services and programming offered by the CEC during the 2019-2020 fiscal year include:

- The CEC works with the Northern PA Regional College/Gannon University to provide an Associates in Business, Liberal Studies, Early Childhood Education, Social Sciences, and Criminal Justice;
- Pitt Bradford continued to offer Microsoft Office computer courses;
- GED® classes and TABE testing are provided by the IU9;
- GED® Computer-based test center (50 GED® exams delivered this year);
- Authorized Pearson VUE Test Center (nearly 2,250 individual exams delivered since September 2012); 88 National EMT exams; 29 PA Teacher Certification exams; 29 Notary exams; 16 CompTIA; and several others;
- NPRC rolled out a 2 part Introduction to Powder Metal and CDL trainings;
- Penn State Extension offered several ServSAFE certification programs;
- LEAN Manufacturing, Measurement Systems Analysis, Internal Audit IATF and ISO 9001 through the Northwest Industrial Resource Center;
- Dale Carnegie Skills for Success took place in the region for the first time in approximately 8 years
- Our facilities now have four StarLeaf units in addition to a multi-purpose computer lab, 2 classrooms and a conference room;
- Provide computer lab space for students taking classes with our partner schools;
- Provide computer labs for various companies to use for computer training;
- Supervisory Skills classes offered by the Manufacturer's Association and NPRC;
- PA Liquor Control Board training for local restaurants and state liquor stores;
- Oak Manor, a residential home organization for individuals with intellectual disabilities, provided several employee trainings related to mental and behavioral health;
- Clarion SBDC offered onsite Quickbooks Level I & II and Facebook for Business;
- The local Drug and Alcohol Abuse Agency held a series of professional development events for 75 employees;
- The local Headstart program held their annual employee in-service in our building for 51 employees;
- PHEAA provided FAFSA workshops on completing the student financial aid forms;
- The CEC continues to offer access to the ed2go online classes;
- The CEC proctors exams for our in-house universities as well as visiting students that need the assistance of a proctor for colleges or other certifications from all over the country;
- The CEC operates the Leadership Elk & Cameron County program (LEC); the adult leadership program completed its 13th year with an alumni network totaling almost 200 graduates;
- Partnered with the Northern Tier Community Action Agency and the Elk County Community Foundation to offer the first Poverty Simulation event in the region in 10 years; it was a huge success – all registration slots filled quickly; close to 130 people attended; a second event was scheduled for April, again with all slots full, but was cancelled due to COVID;
- Assisted nearly 100 laid-off employees from LEDvance (formerly Sylvania) in career/college exploration, company and college tours, FAFSA completion, and basic computer skills; (in partnership with PA CareerLink® and Pitt Bradford);
- Continue to partner with the Manufacturer's for Employee Education and Advancement – a holistic community-wide approach to address a declining workforce and population loss.

The Community Education Council is also involved with many partnerships and boards throughout the state of Pennsylvania and locally:

- Trustee & Chair of the Pennsylvania Wilds Center for Entrepreneurship Board
- Trustee & Chair for the new Northern PA Regional College
- Board member for the Northcentral Workforce Development Board
- Board member for Penn Highlands Elk hospital
- Powder Metal Initiative member (PSU DuBois)
- Member of the North Central Futures Committee and CareerLink Committee
- St. Marys Area School District Occupational Advisory Committee
- Board member, St. Marys Library
- Leadership Elk & Cameron County Advisory Board
- Board member, Junior Achievement program for Elk and Cameron Counties
- Board member of the Family Resource Network/Collaborative Boards (Elk and Cameron)
- Butler County Community College, BC3 @ Brockway Advisory Board

Summary of Enrollments

<i>Fiscal Year 2019-2020</i>	<i>Summer</i>	<i>Fall</i>	<i>Spring</i>	<i>Total</i>
Credit	30	33	25	88
Non-Credit	250	505	164	919
Enrichment	60	158	81	299
Meetings	158	192	108	458
Internal/External Proctoring	36	42	18	96
GED Testing	21	19	10	50
Pearson VUE Other	96	61	38	195
Total	651	1010	444	2105

Total Credit, Non-Credit, Proctoring and test services: 1,348

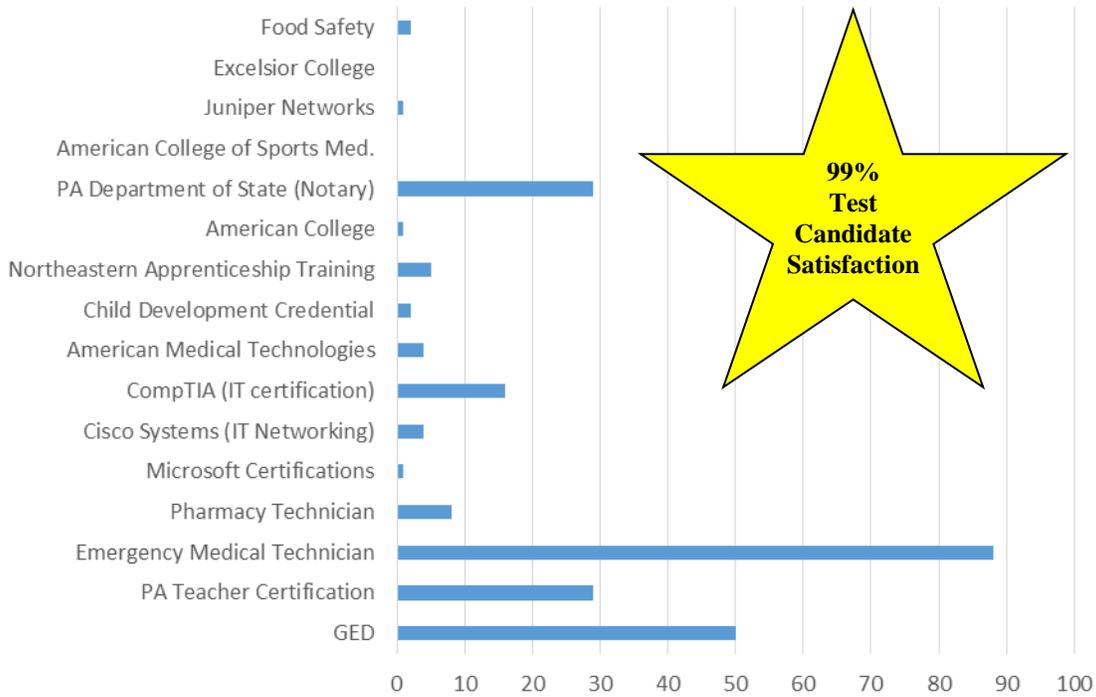
Snapshot of Who We Serve in our Noncredit and Credit Courses

Travelled more than 10 miles to the CEC	46%	Age 24 and under	22%
Currently working while taking class(s) at the CEC	89%	Have taken 2 or more classes at the CEC	15%
Women	51%	Reside outside of Cameron/Elk Counties	26%

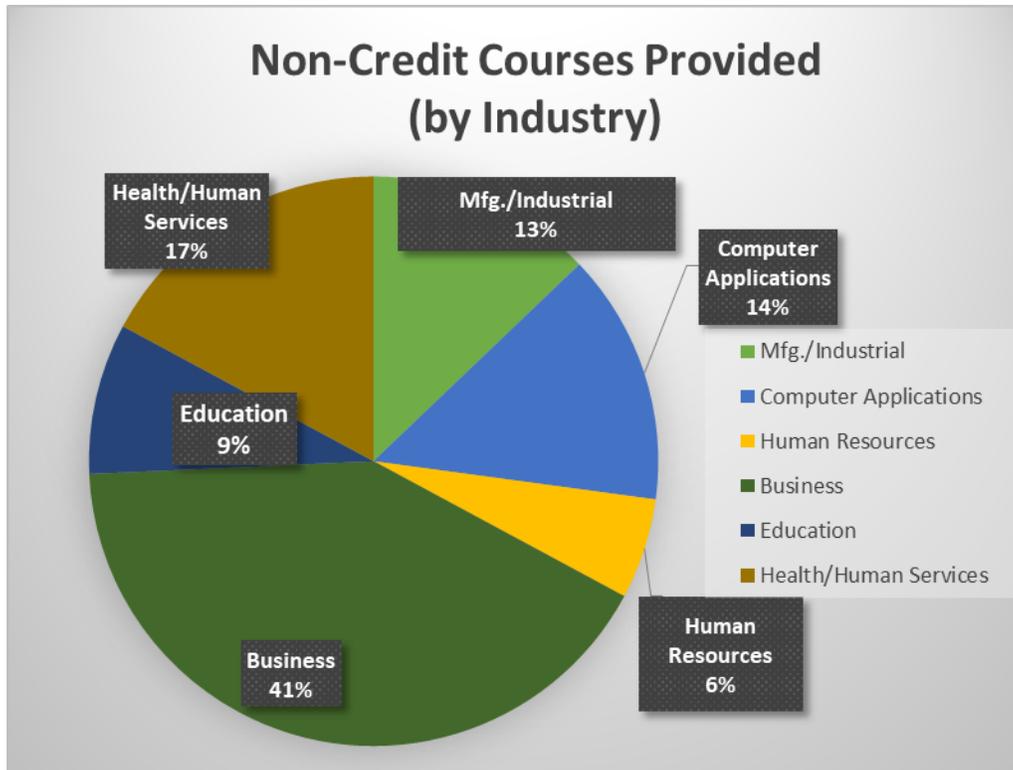
Two notable changes from last year include a significant increase in the percentage of young adults age 24 and under (up from 12%); and a significant decrease in the number of people who have taken 2 or more classes at the CEC (down from 43%).

Pearson VUE Exams Delivered at the CEC

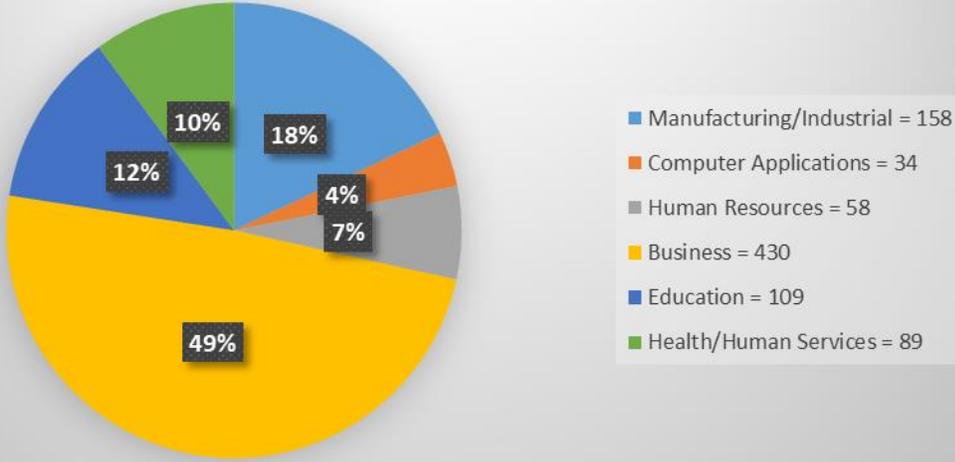
Total Exams = 245



Non-Credit Courses Provided (by Industry)



Hours of Non-Credit Training (total 878)



Non-Credit Enrollments (total 919)

