

# Pennsylvania Career Education and Work Academic Standards

## Getting Started!

### 11<sup>th</sup> Grade Benchmarks

Getting started helping students achieve the Career Education and Work Academic Standards is often overwhelming. There are an overabundance of materials and resources available. How do you ever sort through them all?

Below is a suggested set of resources to help you sort through the plethora of materials so that your school can form a strong core for a program for students. Since implementing the Career Education and Work Academic Standards is everyone’s job, the resources below can be used in a wide variety of classroom and real-world settings for all students. Implementing these standards will assist in increasing the relevance of school for all students and help students see the value of school as it relates to their personal future.

CEW Standard	Career-related Materials & Resources	Literature Resources	Software Products	Internet-based Resources
<p><b>13.1 Career Awareness and Preparation</b></p> <p><i>A. Abilities and Aptitudes</i></p> <p><i>B. Personal Interests</i></p> <p><i>C. Non-Traditional Workplace Roles</i></p> <p><i>D. Local Career Preparation Opportunities</i></p> <p><i>E. Career Selection Influences</i></p> <p><i>F. Preparation for Careers</i></p> <p><i>G. Career Plan Components</i></p> <p><i>H. Relationship between Education and Career</i></p>	<p>Career Role Playing Games (e.g. Be Real, Get Real)</p> <p>Classroom Events: (e.g. Career Day, Pathway/Career Panels, Post-Secondary and Work Site Visits)</p> <p>Occupational Outlook Handbook Activities</p> <p>PHEAA’s Career Materials</p> <p>Developmental Guidance Classroom Activities (10-12)</p> <p>“How To…” Career Development Activities for Every Classroom (10-12)</p> <p>Career Video Series (Vocational Biography Series, REAL Life 101)</p> <p>PDE Career Clusters –Focusing Education on the Future EconomicsPA Resources (e.g. Strive to Drive)</p> <p>Job Shadowing/Internships/Co-ops/Apprenticeships</p> <p>Career &amp; Post-Secondary Expos</p> <p>Career Speakers</p> <p>Summer Career Camps</p> <p>Educator in the Workplace</p> <p>Pa CareerLink Resources</p> <p>PA Workforce Development Materials (e.g. PA Career Guide)</p> <p>Junior Achievement (e.g. The Global Business Ethic)</p> <p>Post-Secondary Resource Materials</p> <p>Individualized Career Portfolios</p> <p>America’s Career Resource Network (ACRN) Resources</p>	<p>145 Things to Be When You Grow Up</p> <p>Tom Sawyer</p> <p>Young Person’s Occupational Outlook Handbook</p> <p>Oh The Places You Will Go</p>	<p>PA Career Education and Work Online Learning Program</p> <p>Career Futures/Choices (Bridges.com)</p> <p>COIN (Career Targets)</p> <p>Career Cruising</p> <p>Keys2Work</p> <p>Education Planner (PHEAA)</p>	<p><a href="http://www.careerclusters.org">www.careerclusters.org</a></p> <p><a href="http://www.pde.state.pa.us/bcte">www.pde.state.pa.us/bcte</a></p> <p><a href="http://www.jist.com/free_resources.shtml">www.jist.com/free_resources.shtml</a></p> <p><a href="http://www.careersolutionsgroup.com">www.careersolutionsgroup.com</a></p> <p><a href="http://www.ja.org">www.ja.org</a></p> <p><a href="http://www.educationplanner.com">www.educationplanner.com</a></p> <p><a href="http://www.keys2work.com">www.keys2work.com</a></p> <p><a href="http://www.jff.org">www.jff.org</a></p> <p><a href="http://www.paworkforce.state.pa.us">www.paworkforce.state.pa.us</a></p> <p><a href="http://www.usatoday.com/educate/careers/careers.htm">www.usatoday.com/educate/careers/careers.htm</a></p> <p><a href="http://www.pathway-pals.com">www.pathway-pals.com</a></p> <p><a href="http://www.papsa.org">www.papsa.org</a></p> <p><a href="http://online.onetcenter.org/">http://online.onetcenter.org/</a></p> <p><a href="http://www.cacareerzone.org">www.cacareerzone.org</a></p>

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<p><b>13.2 Career Acquisition (Getting a Job)</b></p> <p>A. <i>Interviewing Skills</i></p> <p>B. <i>Resources</i></p> <p>C. <i>Career Acquisition Documents</i></p> <p>D. <i>Career Planning Portfolios</i></p> <p>E. <i>Career Acquisition Process</i></p>	<p>Career Role Playing Games (e.g. Make It Real, Real Game)</p> <p>Classroom Events: (e.g. Career Day, Pathway/Career Panels, Post-Secondary and Work Site Visits)</p> <p>Occupational Outlook Handbook Activities</p> <p>PHEAA’s Career Materials</p> <p>Developmental Guidance Classroom Activities (10-12)</p> <p>“How To…” Career Development Activities for Every Classroom (10-12)</p> <p>Career Video Series (Vocational Biography Series)</p> <p>Character Education Series (e.g. In Search of Character)</p> <p>EconomicsPA Resources</p> <p>Job Shadowing/Internships/Co-ops/Apprenticeships</p> <p>Career &amp; Post-Secondary Expos</p> <p>Career Speakers</p> <p>Summer Career Camps</p> <p>Educator in the Workplace</p> <p>Junior Achievement</p> <p>Boy Scouts Learning for Life (Navigators)</p> <p>America’s Career Resource Network (ACRN) Resources</p> <p>Post-Secondary Resource Materials</p> <p>Individualized Career Portfolios</p>	<p>To Be When You Grow Up</p> <p>Tom Sawyer</p> <p>Young Person’s Occupational Outlook Handbook</p> <p>Kid Stories</p> <p>The Seven Habits of Highly Effective Teens</p> <p>Don’t Sweat the Small Stuff for Teams</p> <p>Life Strategies for Teens</p> <p>The Three Questions</p> <p>My Many Colored Days</p> <p>Getting Real</p> <p>Other Ways To Win</p> <p>What Color Is Your Parachute</p>	<p>PA Career Education and Work Online Learning Program</p> <p>Career Futures (Bridges.com)</p> <p>COIN (Career Targets)</p> <p>Career Cruising</p> <p>Keys2Work</p> <p>Career Trek</p> <p>Education Planner (PHEAA)</p>	<p><a href="http://www.careerclusters.org">www.careerclusters.org</a></p> <p><a href="http://www.pde.state.pa.us/bcte">www.pde.state.pa.us/bcte</a></p> <p><a href="http://www.positiveaction.net">www.positiveaction.net</a></p> <p><a href="http://www.jist.com/free_resources.htm">www.jist.com/free_resources.htm</a></p> <p><a href="http://www.charactereducation.com">www.charactereducation.com</a></p> <p><a href="http://www.goodcharacter.com">www.goodcharacter.com</a></p> <p><a href="http://www.careersolutionsgroup.com">www.careersolutionsgroup.com</a></p> <p><a href="http://www.pde.state.pa.us/bcte">www.pde.state.pa.us/bcte</a></p> <p><a href="http://www.ja.org">www.ja.org</a></p> <p><a href="http://www.educationplanner.com">www.educationplanner.com</a></p> <p><a href="http://www.jff.org">www.jff.org</a></p> <p><a href="http://www.paworkforce.state.pa.us">www.paworkforce.state.pa.us</a></p> <p><a href="http://www.usatoday.com/educate/careers/careers.htm">www.usatoday.com/educate/careers/careers.htm</a></p> <p><a href="http://www.pathway-pals.com">www.pathway-pals.com</a></p> <p><a href="http://www.bgca.org">www.bgca.org</a></p> <p><a href="http://www.acrnetwork.org/">www.acrnetwork.org/</a></p> <p><a href="http://www.papsa.org">www.papsa.org</a></p> <p><a href="http://online.onetcenter.org/">http://online.onetcenter.org/</a></p> <p><a href="http://www.cacareerzone.org">www.cacareerzone.org</a></p>

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<p><b>13.3 Career Retention and Advancement</b></p> <p>A. <i>Work Habits</i></p> <p>B. <i>Cooperation and Teamwork</i></p> <p>C. <i>Group Interaction</i></p> <p>D. <i>Budgeting</i></p> <p>E. <i>Time Management</i></p> <p>F. <i>Workplace Changes</i></p> <p>G. <i>Lifelong Learning</i></p>	<p>Career Role Playing Games (e.g. Make It Real, Real Game)</p> <p>Classroom Events: (e.g. Career Day, Pathway/Career Panels, Post-Secondary and Work Site Visits)</p> <p>Occupational Outlook Handbook Activities</p> <p>PHEAA’s Career Materials</p> <p>Developmental Guidance Classroom Activities (5-8)</p> <p>“How To…” Career Development Activities for Every Classroom (5-8)</p> <p>Career Video Series (Vocational Biography Series)</p> <p>Character Education Series (e.g. Character Counts, Character A Guide for Middle Grade Students)</p> <p>EconomicsPA Resources</p> <p>Job Shadowing/Internships/Co-ops/Apprenticeships</p> <p>Career &amp; Post-Secondary Expos</p> <p>Career Speakers</p> <p>Summer Career Camps</p> <p>Educator in the Workplace</p> <p>Junior Achievement</p> <p>Boy Scouts Learning for Life (Challengers, Builders)</p> <p>Post-Secondary Resource Materials</p> <p>America’s Career Resource Network (ACRN) Resources</p> <p>Individualized Career Portfolios</p>	<p>Life Strategies for Teens</p> <p>Getting Real</p> <p>Other Ways To Win</p> <p>What Color Is Your Parachute</p> <p>145 Things To Be When You Grow Up</p> <p>Tom Sawyer</p> <p>Young Person’s Occupational Outlook Handbook</p> <p>Kid Stories</p> <p>The Seven Habits of Highly Effective Teens</p> <p>Don’t Sweat the Small Stuff for Teams</p> <p>The Three Questions</p> <p>My Many Colored Days</p>	<p>PA Career Education and Work Online Learning Program</p> <p>Career Futures (Bridges.com)</p> <p>COIN (Career Targets)</p> <p>Career Cruising</p> <p>Keys2Work</p> <p>Career Trek</p> <p>Education Planner (PHEAA)</p>	<p><a href="http://www.careerclusters.org">www.careerclusters.org</a></p> <p><a href="http://www.pde.state.pa.us/bcte">www.pde.state.pa.us/bcte</a></p> <p><a href="http://www.positiveaction.net">www.positiveaction.net</a></p> <p><a href="http://www.jist.com/free_resources.shtml">www.jist.com/free_resources.shtml</a></p> <p><a href="http://www.charactereducation.com">www.charactereducation.com</a></p> <p><a href="http://www.careersolutionsgroup.com">www.careersolutionsgroup.com</a></p> <p><a href="http://www.pde.state.pa.us/bcte">www.pde.state.pa.us/bcte</a></p> <p><a href="http://www.ja.org">www.ja.org</a></p> <p><a href="http://www.educationplanner.com">www.educationplanner.com</a></p> <p><a href="http://www.jff.org">www.jff.org</a></p> <p><a href="http://www.paworkforce.state.pa.us">www.paworkforce.state.pa.us</a></p> <p><a href="http://www.usatoday.com/educate/career/s/careers.htm">www.usatoday.com/educate/career/s/careers.htm</a></p> <p><a href="http://www.pathway-pals.com">www.pathway-pals.com</a></p> <p><a href="http://www.acrnetwork.org/">www.acrnetwork.org/</a></p> <p><a href="http://online.onetcenter.org/">http://online.onetcenter.org/</a></p> <p><a href="http://www.cacareerzone.org">www.cacareerzone.org</a></p>
<p><b>13.4 Entrepreneurship</b></p> <p>A. <i>Risks and Rewards</i></p> <p>B. <i>Character Traits</i></p> <p>C. <i>Business Plan</i></p>	<p>Junior Achievement (i.e. Enterprise in Action)</p> <p>Career Role Playing Games (i.e. The Real Game)</p> <p>Center for Entrepreneurial Assistance Materials (i.e. Entrepreneur’s Guide)</p> <p>America’s Career Resource Network (ACRN) Resources</p>	<p>Conversations With Teen Entrepreneurs: Success Secrets of the Younger Generation</p> <p>Weekend Entrepreneur: 101 Great Ways to Earn Extra Cash</p>	<p>PA Career Education and Work Online Learning Program</p> <p>Career Futures (Bridges.com)</p> <p>COIN (Career Targets)</p> <p>Career Cruising</p> <p>Keys2Work</p> <p>Career Trek</p> <p>Education Planner (PHEAA)</p>	<p><a href="http://www.jist.com/free_resources.shtml">www.jist.com/free_resources.shtml</a></p> <p><a href="http://www.careersolutionsgroup.com">www.careersolutionsgroup.com</a></p> <p><a href="http://www.inventpa.com">www.inventpa.com</a></p> <p><a href="http://www.celcee.edu">www.celcee.edu</a></p> <p><a href="http://www.entre-ed.org">www.entre-ed.org</a></p> <p><a href="http://www.acrnetwork.org/">http://www.acrnetwork.org/</a></p> <p><a href="http://online.onetcenter.org/">http://online.onetcenter.org/</a></p> <p><a href="http://www.pfew.org">www.pfew.org</a></p> <p><a href="http://www.cacareerzone.org">www.cacareerzone.org</a></p> <p><a href="http://www.entrepreneur.com">www.entrepreneur.com</a></p>